

CHESIL BANK PARISH COUNCIL

INCORPORATING THE PARISHES OF PORTESHAM, ABBOTSBURY, LANGTON HERRING, AND FLEET

Chairman Ian White

Clerk M Harding



Minutes of the Parish Council meeting held on Monday 6th November 2023, 7.15pm at Strangways Hall Abbotsbury

Councillors Present:

Abbotsbury Cllrs

Kevin Donnelly (KD) (Parish Chair)
Graham Roper (GR)
Lorraine Dalley (LD)

Fleet Cllrs

Ian White (IW) (*Group Chair & Parish Chair*)
John Coombe (JC)

Langton Herring Cllrs

Cate Killoch (CK) (*Group Vice Chair & Parish Chair*)
Martin Fielding (MF)

Portesham Cllrs

David Collins (DJC)- (Parish Chair)
Sue Weeden (SW)
Martin Jolliffe (MJ)
Andy Horne (AH)
Martin Bartlett (MB)

In attendance:

Mrs. M Harding (Clerk) and Cllr Mark Roberts (Ward Cllr)

No members of the public

23/11-1 Welcome, Chairs opening remarks.

IW opened the meeting, welcomed everyone and noted housekeeping. IW commented that an event was held to thank the NP Steering group and celebrate the completion and adoption of the CBNP with members of the PC and NPSG. A lot of work went into the Neighbourhood Plan, and we are now in a position to use the policies in the plan when considering planning applications.

The Budget working group met and have produced a budget for 2024-25 for consideration.

The request for the grass cutting and hard standing at the bus stop by the VH this is still being looked into, the concerns are the use of the bus stop compared to the costs of installation of the hardstanding this is at a cost of £3060 which the PC have been asked to contribute. Dorset Highways need to cut the grassed area more often.

23/11-2 Meeting closed for the Democratic forum for up to 30 minutes for comments on agenda items and other items for the attention of the Council that may be considered at a later date.

No members of public in attendance and Cllr Roberts arrived after 7.15pm so reported later in the meeting.

- i. **To re-open the business of the meeting and approve apologies for absence**— apologies were received and approved from Dom Found and Mark Hardway.
- ii. **To receive declarations of personal or pecuniary interests and grants of dispensation**-MJ and MF on finance items.
- iii. **To approve the minutes of the Parish Council meeting held on 2nd October 2023 and sign the same**, these were approved as an accurate record. Proposed KD Seconded CK all agreed.

23/11-3 Matters arising from these minutes for info only.

DJC reported that he is yet to install the benches on the green.

EV Charging points:

Abbotsbury, MH had contacted the Estate who expressed an interest in the siting of the charging points in the village car park, but permission from Heritage England and costings were needed.

Portesham: the information had been sent to the VH committee this will be discussed at the meeting on 7th Nov.

23/11-4 Recreation and Council Property reports

- i. **To consider the lease for the Play area at the Glebe Portesham** -Following an email conversation with the agent and solicitor it was hoped that this was moving forward. The Council discussed the merits of progressing with the lease and costs to repair the site with

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the cancellation of the lease and moving the equipment to the Chesil Recreation Ground given the issues. This will be investigated further with advice from the solicitor. Proposed AH
Seconded MJ All agreed.

ii. **To agree to the purchase of a recycled bench for Fleet.**

The PC had gathered a quote for the same type of bench that has been used in other areas of the villages, total cost of a bench with delivery and vat is £388.80. The funds were to be taken from the Coronation fund and will be sited in the Fleet Churchyard. IW would take delivery ready for installation. Proposed JC Seconded GR All agreed.

iii. **To consider the Play area inspection reports and any actions**

The Goose at Abbotsbury is in need of attention, this will be monitored but a lot of money has been spent on this item.

iv. **To consider the costs to replace the springer at Langton Herring**

MF had gathered quotes for a 4-person springer costs ranging from £943.44 to £1133.00 plus vat and installation. The clerk will gather a quote for installation from our current play inspection contractor and arrange purchase of the springer for £943.44.

Proposed KD Seconded MB All agreed.

23/11-5 Planning

i. **To consider all planning applications in circulation**

P/PAEL/2023/05705 Proposal: Installation of 2no. antennas, ancillary apparatus and supporting steelwork, and the relocation of 2no. antennas to proposed steelwork, 1no. GPS node on proposed gantry pole, cabinet upgrades and all other associated ancillary apparatus and development thereto Location: East Farm Hands Lane- no objections.

P/TRC/2023/05921 Proposal: G1 Laurel - Fell and other works 11 Winters lane- no objections

P/TRC/2023/06149 Proposal: T1 Elder – Remove Location: Withy Cottage, West Street- no objections.

P/HOU/2023/06014 Proposal: Change of use from storage/workshop to Annex for relative. No building work is necessary only changing main doors to black heritage french doors. No external or internal changes required as it is already fully insulated with plumbing and electrical- Cllrs objected to the proposal based on overdevelopment of the site but will prepare a response by the deadline.

ii. **To receive an update on planning/enforcement or ongoing issues**

Enforcement reported that all planning applications have now been submitted for Portesham Dairy Camp site- case closed.

Fleet Wood – this is still ongoing.

No further update on G P Metals entrance and use of lower field for business purposes.

23/11-6 Parish reports:

i. **Abbotsbury-** KD reported that he had a site meeting with the SID team to consider suitable locations for a SID but before this can be considered, surveys need to be carried out in the potential locations.

KD reported on the flood issues in the village.

LD reported on the Coronation Bus shelter project for Abbotsbury and despite funding applications for the £18K required nothing has been successful, the group are now looking at the Millennium next year, there is currently £1400 in the fund held by the PC. MH will be looking into this further. LD reported that the Tommy Soldier was placed on the green.

ii. **Fleet-** IW thanked the PC for the bench, the Fleet wood is ongoing the gulleys need to be cleared.

iii. **Langton Herring** – CK reported on the Parish meeting held on 11th October, the village continues to have concerns regarding traffic issues in the Village and in particular at the Shop Lane / Rodden lane junction. As the highways department are not able to help with this issue permission has been secured from the landowner to place a traffic safety mirror at the

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junction on his land. This will afford visibility for road users at the blind spot and increase road safety and ensure that it does not cause any other safety issues to road users.

LH Cllrs would like to request that the PC funds the cost of the mirror. The cost for a round 800mm convex mirror of £47.73 plus VAT which brings it to £57.28.

Proposed KD Seconded LD

Residents have raised £65.00 to purchase a tree to commemorate the King's coronation and they would like to plant it on the village green. There is a space which was created by removal of a dead tree this year and permission is needed to plant the tree in this spot.

Proposed DJC Seconded GR All agreed.

The parish would like to hold more training sessions for the defibrillator, the local first responder is willing to run these in conjunction with the local Chesil First aid group. Finally, the LH parish meeting agreed to hold 2 meetings per year the next one being 17th April 2024.

- iv. **Portesham** -DJC reported that the Tommy Soldier was placed on the Green. The water by the pond is still overflowing. The VH AGM is to be held on 7th Nov. There is vegetation over the footpath on Frys close that needs cutting back, this will be reported. The storm drains need to be cleared following the recent rain falls.

AH reported on the MAP 24 meeting held arranging events in 2024. Lots of things are being considered there will be a fair on 27th July 2024, this is hoped to be held in the school field as the access to the Chesil Recreation Ground was not safe and considered too far. There is hoped to be a new map on the front of the plinth on the village green.

23/11-7 Highways- to consider a traffic survey in Abbotsbury at a cost of £275 plus vat.

KD made a request for the traffic surveys to be carried out at 2 sites in the village, Cllrs asked if the surveys are for the location of potential SID's or a traffic count. Also, when would the survey be carried out, as if we wait until the summer the traffic would be slower. It was also suggested that a CSW team could be set up and this could provide evidence of speeding. Volunteers are needed for the scheme; Abbotsbury Cllrs will look into this. The survey sites need to be clarified with the SID team, but in principle the 2 survey sites were approved. Proposed KD Seconded DJC All agreed. HGV letters update- letters have been sent to 28 HGV firms who use Front Street only 1 response has been received to date, the use of the route will be monitored and reported to DC highways. Cllrs commented that the drains and gulleys need clearing and this is no longer carried out as planned maintenance. MR would be asked to follow this up with highways and a further request for maintenance will be requested online.

The new grit bins have been located in Langton Herring and Coryates, they will be added to the list with Dorset Council for filling.

KD reported that during the recent storms Burton Road was 2ft deep in water and shingle.

23/11-8 Countryside & RoW- none.

23/11-9 Finance and procedural matters

- i. To consider the recommendations by the Finance and budget working group
 - a. **To review the Statement of Assurance-** Cllrs agreed to the internal auditor who has carried out the audit for in excess of 20 years, the external auditor is agreed by NALC, the statement was agreed.
 - b. **To consider the financial risk assessment-** the document was updated and agreed, a discussion on cloud-based storage but it was felt a hard drive back up is not required. Also, the GDPR policies need to be updated when the new Council is in office in May 2024
 - c. **To review the Asset register-** it was clarified that the 2 benches at school community area were donated, plaques will be attached to the benches to this effect. There needs to be a site meeting at the containers to review the contents in the PC container to carry out an inventory.

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d. Review of the Portesham Cemetery fees and charges for 2024-25

Cllrs discussed the current charges and agreed to an increase of £5 across all fees except the plots and Bier use from April 2025.

e. Review of the Allotment rents for 2024-25- The group recommended that the rents are increased to £35 per whole plot, £20 per half plot, plus £10 per year for the use of the storage container and £35 refundable deposit. Also, it was recommended that Cllrs inspect the container annually as well as the allotment site and have control of the keys. MB and IW were given this task. The Council agreed that the Allotment container fee should be implemented this year.

Proposed KD Seconded DJC

f. To review the accounts and estimates for 2023-24 to allow Chesil Bank Parish Council to determine the precept 2024-25- Cllrs discussed each budget line and commented on the following:

1. Fleet gate spec for repairs needs to be agreed and works commenced in this financial year. IW will remove the gates to carry out the repairs.
2. The Following grants will be made -D & SAA £100/ Chesil Magazine £150/ Abbotsbury Churchyard grass- £500/ Langton Herring Churchyard Grass- £200/ Fleet Churchyard grass- £150.
3. The PC needs to consider an update the PC website to meet accessibility legislation.
4. Reserves to be set aside for the Portesham Play area repairs. (Assuming the lease has been agreed)
5. The proposed purchase of the Cemetery extension to be progressed given the level of reserves in the new financial year. The cost of the land currently is in the region of £20,000 to £25,000.
6. Reserves to be set aside for the MUGA and Tennis Court project to be completed within 2 years to gather further funds. The project cost is in the region of £75,000 there is currently a shortfall of £25,000.

ii. To approve the Budget and Precept for 2024-25

Cllrs recommend the PC consider the precept at £33,000.

iii. To approve the reports of payment and receipts due to paid since the last meeting.

Receipts to 31 st Oct 2023		
Glebe rents		1126.14
Allotment rents		220.00
Bank Interest		37.97
Payments approved		
Allotment	Deposit refund	25.00
Curry's	Laptop	379.00
Water 2 Business	Cemetery	90.72
Water 2 Business	Chesil Rec Ground	69.63
LHVH	Hall hire- Parish meeting	15.00
PVH	Hall hire - Oct	13.00
Strangways Hall	Hall hire -Nov	15.00
H Soper	Grass contract/repairs	200.00
M Jolliffe	Grass contract	237.50
Chesil Magazine	Donation	150.00
D&SAA	Donation	100.00
Abbotsbury PCC	Grass cutting donation	500.00
Langton Herring PCC	Grass cutting donation	200.00

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Fleet PCC	Grass cutting donation	150.00
Admin/Office expenses		870.71
ICO	Data protection fee	35.00
P Bridle	Bench Maintenance	670.00
Tool Station	Poo bin bags LH	9.54
Wessex Ground Services	Grass contract	139.51
DAPTC	Training	7.50
Mole Country Stores	Materials for fence maintenance	6.48

Proposed DJC Seconded SW All agreed. Bank balances as of 31st October 2023 £ 84,605.56.

23/11-10 To receive the list of correspondence for information or future agenda items.

A handwritten letter was received from a young resident of Langton Herring who expressed her concerns at the speeding issues in the village, a response will be sent and MF will also provide some 20's plenty bin stickers.

MR reported on the difficulties with balancing the budget given the costs of Adult and Children's services.

23/11-11 To confirm the items for the next Parish Council meeting on Monday 4th December 2023 at Portesham VH in the RDR- Refreshments will be served.

The PC meeting closed at 8.54pm