Minutes of the Annual Parish Council meeting held on
Monday 14th May 2018 at Portesham

Councillors Present:
M White (Chairman) (MW) G Whitby (GW) H Ford (HF)
D Stevens (Vice-Chairman) R Doggett (RD) J Barker (ICB)
I White (IW) D Collins (DC) G Roper (GR)
R Chipp-Marshall (RCM) S Milton (SM) J Coombe (JC)
K Donnelly (KD) J Beck (JB)
Jean Dunseith (WDDC/DCC) I Gardner (WDDC)

Apologies: T Bartlett (WDDC) Mrs M Harding (Clerk) 7 members of the Public

2018/5-1 To elect the Chairman of the Council for 2018-19 and sign Acceptance of Office
Cllr Marsha White was proposed by J Barker and seconded by J Beck.

2018/5-2 To elect the Vice Chairman of the Council for 2018-19 and sign Acceptance of Office - Cllr Dave Stevens was nominated by J Beck and Seconded by R Doggett

2018/5-3 To receive apologies for absence - Cllr T Bartlett (WDDC)

2018/5-4 To receive any declarations of interest and grants of dispensation -
Cllr M White declared an interest in planning-000627 Land East of 13 Winters Lane, Cllr J Barker declared an interest in planning-000185 3 Church Lane, Cllr D Collins declared an interest in planning-000627, Cllr Chipp Marshall -000627. Cllr R Doggett declared an interest in the appeal for land east of Manor Lodge- Cllr Doggett explained that if he comments on this item it will be as a private individual and not that of a Parish Councillor; therefore he will not take part in any discussion or decision on this appeal. Cllr S Milton declared an interest in the planning appeal for Land East of Manor Lodge- Cllr Milton will also not be taking part in any discussion or decision on the comments for this appeal.

2018/5-5 To approve the minutes of the Parish Council meeting held on 9th April 2018 and sign the same Proposed RD Seconded DS

2018/5-6 Matters arising from the minutes for info only
The Clerk and Chair attended the asset meeting at WDDC, WDDC probably learned more from Clerks and Cllrs from questions asked, than information gathered. There is £1M set aside to support the transfer of assets, each parish will have their own negotiations if they have assets, Abbotsbury have public toilets, the members at the meeting requested a concise list of services so Parishes can better understand the changes ahead. S106 funds should still be available but CBPC will be looking at using those funds on projects in the near future. WDDC is the first of the district Councils to commence the discussions with the Parishes. As and when more information becomes available the Parishes will be contacted.

The Clerk was asked to investigate “its 30 for a reason” wheelie bin stickers for those who were interested in a 30mph zone, cost for 9 A4 stickers is £11.97 and can be purchased on online, this information will be shared with residents should they wish to take this up.

2018/5-7 Democratic Forum 15 minutes (agenda items only) None

2018/5-8 To reaffirm the CBPC Financial regulations, Standing Orders to include procedures for closed meetings.
Since the last meeting and the setting of the agenda the new Model SO -2018 had been produced by NALC, the Council agreed to defer this item and all the policies until the working group has met and considered the new model SO to include an item on closed meetings.
Proposed RD Seconded JB Action F & GP
2018/5-9 To reaffirm the CBPC is eligible to use the “General Power of Competence”

The Parish Council has a qualified Clerk, has 80% of Cllrs who have been elected or stood for election and reaffirms this annually.

Proposed K D Seconded JC

2018/5-10 To consider the new GDPR audit and policies

JC, RD, JCB and the Clerk had met to consider the documents prepared by the Clerk in order to comply with GDPR by 25th May 2018; thanks were given to the Clerk for the time it had taken to prepare the documents. RD explained that by adopting these documents the PC are at a satisfactory standard to make the PC compliant by 25th May. It has been clarified that the PC do not require a DPO (Data Protection Officer) at this point. The PC and Clerk have insurance cover for any issues with GDPR. JCB reminded Cllrs that they are responsible for the Data they hold; it was recommended that Cllrs have a separate email address for Council business.

Proposed RD Seconded JCB Action Clerk

2018/5-11 To appoint/ reaffirm the area reps/working group members

No changes to the current list of reps and working groups list available on the PC website

2018/5-12 To consider all correspondence received for decision, consultation and information

The list of the correspondence had previously been circulated

i. DAPTC survey on LGR matters- Cllrs will look at the survey and report to the Clerk by the 19th May for submission by 20th May Action Clerk

ii. Best Village competition 2018 all villages in Chesil Bank Parish entered, the shops in Portesham and Abbotsbury the Portesham Volunteers and the Scouts have also been entered.

iii. Chairman’s Centenary fund for First World War commemorations, Portesham Church will be applying direct.

iv. Complaints about the helicopter activity in the parishes, the PC have received complaints from residents regarding the recent helicopter pilot training in the area; this has had a serious impact on some local business and residents, with constant noise, sheep worrying and affecting tourism. The PC has been asked to support the letters recently sent to the local MP’s on the subject, Clerk to prepare the letter and RD will assist.

Action Clerk/RD

v. GW reported on the project at the Cemetery promoting biodiversity, the contractor has been to spray the area in preparation for the planting of wild flowers, the Chesil Scout group will also be getting involved in the project, making bat boxes and areas for insects.

vi. A report had been received on Japanese knotweed at Langton Cross, this highlighted the issue in other areas, and Councillors raised concerns as this evasive species can be very harmful to property, further siting’s at the turning to the Little Bredy road, and this will be noted in the report for the Chesil Magazine. There was also a complaint about the speed of the tractors through Portesham.

vii. Parish & Neighbourhood plan- the PC are still waiting on the report from the DCA consultant.

viii. Proposed National Park for Dorset- KD asked the PC to consider supporting this proposal. The Clerk will ask for a speaker for the June or July PC meeting.

Action Clerk

2018/5-13 Planning Consultations-

i. To consider all planning applications

Langton Herring

WD/D/18/000620- 1 Coastguard cottages- replacement conservatory, erect first floor extension, conversion of existing buildings- copies of the application have been made available to residents in the VH, no objections from the PC.

Appeal lodged for Land east of Manor Lodge- Cllrs Doggett and Milton left the meeting, the P & D working group (JC, KW and GW) will meet and consider a response to the appeal and present at the June meeting in order to submit to the planning expectorate by the 12th June.
Fleet:
WD/D/18/000540- Moonfleet Manor- External alterations to windows and doors- listed building consent- no objections

Abbotsbury:
WD/D/18/000816- 11-13 Back Street Replacement of 3 ground floor and first floor windows at Spring Cottage, front door and residential annexe- listed building consent- No objections

Portesham:
WD/D/18/000426- 36 Front Street- Alterations to form two dwellings- Cllrs commented that the work looked as if had already been done and that there is insufficient parking for 2 properties, a site meeting will be held and final comments to be submitted by 27\textsuperscript{th} May.
WD/D/18/000641- 3 Cemetery Road- erection of single storey rear extension- No objections
WD/D/18/000185- 3 Church Lane- tree works- no objections
WD/D/18/000700- 10 Winters Lane- demolish existing conservatory, erect new porch remove balcony, remove lean to convert roof space to additional accommodation with provision of dormer windows, convert existing kitchen extension to flat roof, provide garden room extension with undercroft and provision of access track to stable- Cllrs felt this improved the property and access to the stable although the plan lacked information on the route of the access, comments will be sent when all Cllrs have looked at plans.
WD/D/18/000627- Land East of 13 Winters Lane- Outline Application of erection of dwelling- Cllr White, Collins and Chipp-Marshall left the meeting- Objection this is situated in important views is against policy being outside the DDB and is an extension of the village boundary into open countryside. Proposed GW Seconded JB

ii. To consider any other planning or enforcement issues
No further updates to the Fleet Castle enforcement issue
A new aerial photograph was submitted to WDDC enforcement for Brandon Mead and the increase of caravans, sheds etc. no response to date.

2018/5-14 Finance
i. To consider receipts and payments
All payments were authorised and paid in line with the necessary internal controls and contracts.
Bank Balances at end of April 18 £54629.42
Proposed DS Seconded RD

ii. To approve Annual Governance Statement (section 1) of the Annual return:
Proposed JC Seconded RD

iii. To approve Accounting statements (section 2) of the Annual return:
Proposed RD Seconded JC

iv. To consider the Annual Insurance 2018-19 (LTA until 2020)
The premium for the annual insurance for 2018-19 is £415.39
Proposed DS Seconded IW

v. To consider the tenders for the works to the posts on the Green
Three contractors had been invited and 2 tendered for the work, given the difference between the quotes this will deferred to the June meeting to gather further info.

2018/5-15 Reports from the Parishes
i. **Abbotsbury** - 5 people attended the meeting, the low flying helicopters issue was and support was requested. A site meeting was held with residents the DCC officer was unable to attend, to discuss the issue if large vehicles trying to drive through the village, new signage has been agreed but will not installed until June although a warning sign has been placed in Chickerell, Portland Port have been contacted and have been really helpful and will assist with letter their own and other drivers of the issues at Abbotsbury. 1 resident expressed an interest in the Parish Plan steering group.

ii. **Portesham** - Parish assembly was held on 30th April; over 50 people attended the meeting, due to an anonymous leaflet drop which resulted in a flurry of objections to the planning application at the Scrap yard. The owners of the scrap yard attended the meeting and made a presentation to the meeting on their plans and the request by the planning department for an environmental screening report. After the item was discussed only 6 residents stayed for the rest of the meeting.

iii. **Langton Herring** - the parish is still waiting for the signage to be installed, fly tipping of garden waste had still not been removed so the local farmer dealt with it, at the Annual parish meeting GDPR was discussed, the consensus of opinion was in support of a Parish and Neighbourhood plan, 28th April 30 people turned up to help with the village clean up followed by lunch in the VH. The Chesil Rocks event is to be held on 23rd June in Langton Herring.

iv. **Fleet** - Parish assembly was held on 1st May at Moonfleet Manor, issues raised, the dangerous parking on the bend on Fleet road, the Parish have requested signage to guide people to the Church car park when open, quotes to be gathered for the June meeting, fly tipping is still an issue. 1 resident is interested in being on the Parish & Neighbourhood plan group to represent the young people of the parish.

### Working group reports

i. **Recreation and Allotments** - the next Chesil Fayre meeting is 21st May at Kings Arms, everyone welcome. Allotment judging to be carried out at the end of June date to be confirmed, KD, DC and MW to judge this year. A specification to be drawn up for the broken fence on the roadside to the allotments with stock fencing. The PC now has the funding for the waterless toilets DC was asked to assist with the spec for the project.

The PC had received the first of the Quarterly play inspection reports, some minor repairs/suggestions to the Langton Herring and Portesham play areas, Abbotsbury play area which is managed by the Abbotsbury Recreation Ground Group, requires some immediate repairs; the group have asked if the PC can assist with some of the repairs. The group intend returning the play area management back to the PC after the 10 year lease period comes to an end in 2 years. The PC will consider the costs involved at the June meeting.

### Highways

i. The TRO for the yellow lines along West Street are the system. Residents along beach road have requested that signage or yellow lines could be placed along beach road to try to deter the fishermen from parking in the passing places instead of using the car park and blocking access to the properties. Yellow lines would be difficult to enforce but the clerk would contact highways to ask about signage. It was suggested that angling clubs could promote parking in the car park.
ii. The pothole along the road to the beach is now very dangerous, clerk will follow up
iii. The blocked drains at Langton Cross have to be completed.
iv. The centre of the road up Portesham hill requires repair before it can be repainted.

2018/5-18 Items for the meeting on Monday 4th June 2018 at Langton Herring - Standing orders and polices, Front street survey quotes, report on the inspection of Council property, update on enforcement issues.

2018/5-19 Democratic Forum 15 minutes:

The cattle at Hardyes Monument are now trampling the bluebells which is a protected and endangered species, the owner of the cattle has been aggressive towards dog walkers and the signage for the cattle needs to be at the cattle grids. This will be reported to the countryside rangers.

Meeting closed 9.20pm