



CHESIL BANK PARISH COUNCIL

INCORPORATING THE PARISHES OF PORTESHAM, ABBOTSBURY, LANGTON HERRING AND FLEET

Minutes of the Annual Parish Council meeting held at On Monday 9th May 2016 Portesham Village Hall

Present:

Cllr M White (*Chairman*)

Cllr D Stevens (*Vice-Chairman*)

Cllr J Barker

Cllr R Doggett

Cllr R Chipp-Marshall

Cllr I White

Cllr M J Coombe

Cllr G Whitby

Cllr S Milton

Mrs M Harding (Clerk)

Cllr K Donnelly

Cllr H Ford

Cllr G Roper

Cllr D Collins

Cllr T Bartlett (WDDC),
11 members of the Public

Cllr I Gardner (DCC/WDDC) Cllr Jean Dunseith (WDDC)

Apologies: Cllr J Beck

- 802. To elect the Chairman of the council for 2016-17 and sign Acceptance of Office**
Cllr Marsha White was nominated by Cllr J Barker and seconded by Cllr G Roper
- 803. To elect the Vice Chairman of the council for 2016-17 and sign Acceptance of Office**
Cllr Dave Stevens was nominated by Cllr Barker and seconded by Cllr K Donnelly
- 804. To receive apologies for absence-** received and recorded
- 805. To receive any declarations of interest and grants of dispensations**
Cllr D Collins declared an interest in planning applications 1, 2 and 3 on the list
- 806. To Approve the minutes of the meeting held on 6th April 2016 and sign the same**
Cllr Doggett asked for an amendment to the minutes regarding the defibrillator and Cllr Collins asked for an amendment to the minutes regarding the safer route in Front St, these changes were approved and minutes agreed
Proposed Cllr J Barker Seconded Cllr D Collins Resolved
- 807. Matters arising for info only –**
794- Cllr Beck has booked 24th May for the first defib training session at 8.15pm in Portesham VH, once a spec for the installation has been agreed quotes will be gathered.
The play area surface at Langton Herring is due to be replaced in May or June and the Annual play inspection would be carried out after this.
The Parish Council has received a donation of £250 from Hastoe towards the hire of equipment for the Chesil fayre.
- 808. Democratic Forum for agenda items only-** none
- 809. To reaffirm the CBPC Financial regulations**
Proposed Cllr R Doggett Seconded Cllr D Stevens Resolved
- 810. To reaffirm the CBPC Standing Orders**
Proposed Cllr D Stevens Seconded Cllr S Milton Resolved

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811. To reaffirm the CBPC is eligible to use the “General Power of Competence”

The Clerk explained that in order to be eligible the Council need to have 80% of Councillors elected or who stood for election and a qualified Clerk

Proposed Cllr S Milton Seconded Cllr D Collins Resolved

812. To appoint/reaffirm the area reps/working groups and members

- i. **Emergency Planning:** Cllrs I White, R Doggett, D Stevens and J Beck
- ii. **Planning and development:** Cllrs R Doggett, J Coombe, K Donnelly and G Whitby
- iii. **Mobile and communications:** Since the masts are now in place and superfast is in most of the Parishes except Fleet, this group will meet if required
- iv. **Playing field and recreation including Allotment management:** M White, S Milton, D Stevens, I White, R Chipp Marshall, Geoff Haine and Michele Harding
- v. **Finance, Budget and Policies:** This will be the four Chairs of each of the Parishes
- vi. **Cemetery and Churchyard Representative (Portesham):** J Beck
- vii. **DAPTC area reps:** No one came forward Cllr M White will continue to be the contact
- viii. **ROW representatives for the parishes**
Abbotsbury- Cllr Kevin Donnelly
Fleet- Mrs Roxanne Dibben
Langton Herring- Mr Martin Fielding
Portesham- Cllr Marsha White, but all Portesham Cllrs walk the footpaths and report as required

813. Finance

i. To consider the Annual Insurance 2015-16 (LTA until 2017)

The Clerk explained that the Annual Insurance is due and the Council is in a Long term agreement until 2017. Also items have been added to the policy, Bier House Doors and Defibrillator, the Council approved premium at a cost of £403.10

Proposed Cllr R Doggett Seconded Cllr G Roper Resolved

ii. To approve sections 1 & 2 of the Annual Return 2016

The Clerk had previously circulated the Annual return, the internal audit was complete the Clerk explained the process of external audit and public examination if requested, all financial information will be on the website shortly

Proposed Cllr D Collins Seconded Cllr D Stevens Resolved

iii. To consider receipts and payments

The full payments list and finance report was previously circulated to Council members, all payments have been authorised and paid in line with the necessary internal controls and contracts.

Receipts		
DCC	Bier House Grant	1550.00
WDDC	Precept	9500.00

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Payments		
Wessex Water	Cemetery water	35.75
HMRC	PAYE	14.01
Gareth James	Grass Contract	284.70
Martin Jolliffe	Cemetery Grass	550.00
W B Vincent	Abbotsbury Rec Ground	204.00
Zurich	Annual Insurance	403.10
K Sumner	Internal Audit	60.00
Portesham VH	Hall Hire	24.00
Wessex Ground Services	Playing field and Allotments	201.50

Proposed Cllr R Doggett

Seconded Cllr G Roper

Resolved

Bank Balances as at the of April 2016 £33186.43

814. Working Group reports:

None

815. To consider all planning applications in circulation

- i. **WD/D/16/000776** 1 New Road Two storey rear extension
- ii. **WD/D/16/000805** BRAMDON LODGE, 3A BRAMDON LANE, PORTESHAM-Erect extension to North-East elevation
- iii. **WD/CA/16/00143** Former Olds Garage Site T1: Ash - Reduce by 1-2m
- iv. **WD/D/16/000664** MOONFLEET MANOR HOTEL Introduction of new steel and timber flitch beam within 2nd floor zone to re-support significantly stressed floor beams, one of which has failed

Cllr Doggett asked about some of the existing planning applications that have as yet to be considered, it is believed that the application at the Chapel has been considered and approved at committee, the Clerk will follow up.

Cllr Whitby commented that he felt the PC are wasting their time commenting on applications and asked that a letter is written to the MP on this matter, Cllr Whitby will draft a letter

Proposed Cllr G Whitby

Seconded Cllr D Collins

Resolved

v. To consider any other Planning or enforcement issues

The Certificate of Lawfulness at Goalan, Fleet and Willow Barn, Portesham are still ongoing, the tables and Chairs outside the Ilchester causing an obstruction have been reported, the enforcement officer has this in hand. Cllr White reported possible further buildings that require investigation at the site below the scrap yard, this will be reported

816. To consider any Highways or ROW issues

Cllr M White reported that rocky lane has now been resurfaced, Cllr Stevens reported 21 cars parked along West Street Abbotsbury and this is causing real traffic problems in the village, DCC highways officer has suggested that the PC put in a request for double yellow lines, the Clerk was asked to put this in motion.

Cllr Stevens reported pot holes on the road to East Bexington Farm. Cllr Donnelly reported that he had had a meeting with Ben Jones from Ilchester Estate regarding the footpath along Seaway lane and the repairs that are required, Cllr Donnelly had also reported this to Jill Exton of RoW. RoW has asked if the PC could make a donation towards the work, no costs have been received at this time.

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817. Reports from the Parishes

- i. **Abbotsbury:** Cllr Stevens reported that the annual parish meeting was held on 25th April, Cllr Ford reported his concerns on the cycling event to be held on 10th July where up to 400 cyclists will commence their ride at West Bay and ride through Abbotsbury up white hill to Portesham Hill, this section of road will be closed for 2 hours in the morning, Cllr Ford's concerns are for the driver frustration that may occur waiting for cyclists on the route and it is an accident waiting to happen, the Clerk was asked to raise the Cllr Fords concerns with highways.
- ii. **Portesham:** Cllr Whitby reported that the wild flowers have been planted along the verge on Front Street and are doing well, Portesham has entered the Best Village competition, and the Annual Parish Assembly will be held on 23rd May, Cllrs Whitby and Collins will be unable to attend. Cllr Collins asked that the clearing of the playing field site and skip removal are discussed as is the request for funds to purchase duck food.
- iii. **Langton Herring:** The Annual Parish meeting was held on 13th April, Broadband went live for many villagers on 11th April, a beacon was lit to celebrate the queen's birthday on 21st April and a street party will be held to commemorate the queen's official birthday on 12th June. The funding of the defibrillator was discussed and the LH VH will meet in June to consider a potential siting for the equipment, a donation towards this has been offered from Chesil Rocks, who are holding their annual event on 18th June
- iv. **Fleet:** The Annual Parish Assembly was held on 21st April, the Goalan caravan issue was discussed as was the enforcement issue at Fleet Castle, there are still issues with the cutting of the hedges along Fleet road but this has been passed to DCC to enforce. There are a few trees along Fleet Road that require attention now that the owner of the trees has been established.

818. To consider the correspondence list-

Cllr Beck had previously reported that the SID has been vandalised and she is trying to repair it, the Council may need to consider the purchase of a new SID in the future. The Clerk highlighted the updated practitioners guide and asked Cllrs to read the document.

Volunteers will be required to assist with the clearing of broken glass at the Portesham playing field to make the area safe and in readiness for the Chesil fayre.

819. Items for the meeting on 6th June 2016 at Abbotsbury

TBA

820. Democratic Forum 15 minutes:

Mrs Clarke asked the PC if they would consider a contribution towards the food to feed the ducks in Portesham, this will be discussed at the Portesham parish meeting

Mr Hatter commented that in his experience it is the Police who control the traffic and the Marshalls who control the competitors, Mr Alan..... Also commented that it is private traffic management companies who have delegated powers to control these types of events

Close and refreshments

Meeting Closed at 8.19pm
Cllr Marsha White *Chairman*

Date: 6th June 2016