

# CHESIL BANK PARISH COUNCIL

INCORPORATING THE PARISHES OF ABBOTSBURY, FLEET, LANGTON HERRING AND PORTESHAM

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## Finance & General Purposes meeting

Tuesday 16<sup>th</sup> October 2018

10.30am at PVH

Present: Marsha White, Dave Stevens, Ray Doggett & John Coombe.

**1. To review the Statement of Assurance**

The meeting discussed the statement and updated accordingly, new external auditor in 2017-18 and agreed the current internal auditor was competent and independent. See attached

**2. To consider the Financial risk assessment**

The risk assessment was updated to include the new accounts package and GDPR, all dates were updated accordingly. See attached

**3. To review the Asset Register**

The register was discussed and new items purchased or acquired in the year have been added the SID being no longer in use and broken was removed. See attached

**4. To review the Portesham Cemetery fees and charges**

The fees were reviewed and recommended to increase most by £5 except the stillborn which continues to be nil, and the Hire of the Bier increased to £300. See attached fees schedule

**5. To review the Allotment rents**

The Allotment rents were not increased last year, works of benefit to allotment holders have been carried out this year, a new waterless toilet obtained with a S106 grant, new roadside fence, vegetation cut back along the river bank for better access to the stream and the allotment paths cut on a regular basis. It was recommended that the rents are increased by £2 per plot £24 for a full plot and £12 for half a plot. A refundable deposit will continue to be charged to new allotment holders. There is currently one full plot vacant. See attached fees schedule

**6. To review salary/hours of the Clerk annual appraisal**

The date of the Clerks appraisal was set for Thursday 8<sup>th</sup> Nov with Cllrs. John Coombe and Ray Doggett.

**7. To review the accounts and estimates for 2019-20 to allow Chesil Bank Parish Council to determine the precept**

The meeting discussed the budget for the year and looked at each item in the budget. Please see the recommended budget attached with comments.

The precept was considered and recommended to be increased by £1000 per year to £27000.00. We currently don't have the Tax base figures to calculate the Band D rate but going on last year's figures this will be an increase of £1.43 per annum per band D property this will obviously higher for higher band properties. Since the meeting we have received an update on the possible charges for contested

elections. More information to follow

8. **AOB-** The Group considered the request from the PCC for funding towards an automatic winder, this is believed to be part of a much bigger project than was explained in order to make better use of the area within the church.

The group recommends that on this occasion no grant award is made on the basis of community benefit and the fact that the PC already have a statutory duty to maintain the Churchyard including the perimeter wall which is likely to cost in the region of £10,000 to £15000 to maintain and repair in the next few years.

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